

**Agenda Business Meeting Fall Assembly 2024  
AI-Anon Area 63 — Saturday, Sep. 21, 2024**

AREA WORLD SERVICE COMMITTEE			
Area Officers and Coordinators			
Position	Name	Term Begin	Term End
Delegate	Mari J.	2022 Fall	2025 Fall
Alt Delegate	Carol	2023 Spring	2025 Fall
Area Chair	Colleen	2022 Fall	2025 Fall
Outreach Coordinator			<b>VACANT</b>
Literature Coordinator*	Carol*	2022 Fall	2025 Fall
Archive Coordinator	Kate P		<b>HOLDOVER</b>
Area Treasurer	Tamiah	2023 Fall	2026 Fall
Group Records	Denise	2023 Fall	2026 Fall
Telecomm/Zoom Coordinator	Tiana	2023 Fall	2026 Fall
Alateen Coordinator	Stacie	2022 Fall	<b>2024 Fall</b>
Alateen Process	Terry	2023 Spring	<b>2024 Fall</b>
Area Secretary	Diane	2021 Fall	<b>2024 Fall</b>
Website Coordinator	Susie	2023 Spring	<b>2024 Fall</b>
<u>District Reps</u>			
Dist 1 (Interior)			
Dist 2 (Mat-Su Valley)			
Dist 3 (Anchorage vicinity)	Brent		
Dist 4 (Bush?)			
Dist 5 (Kenai)			
Dist 6 (Yakutat & Southeast)			
<u>Past Delegates</u>			

**8:30 AM: pre-meeting fellowship and questions (in-person and Zoom)**

**9:00 AM — BUSINESS MEETING BEGINS**

- 1. Serenity Prayer**
- 2. Readings**
  1. Steps
  2. Traditions
  3. Concepts
- 3. Zoom introduction** overview of Zoom etiquette
- 4. Area Chair Welcome** Guidance on Area Assembly and Knowledge-Based Decision Making (KBDM): Colleen

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5. **Al-Anon/Alateen Service Manual 2022-2025** (free on-line) —  
<https://al-anon.org/for-members/members-resources/manuals-and-guidelines/service-manual/> (or do an internet search for: *al anon service manual* )
6. **Area World Service Committee (AWSC), GRs & other attendees — Introductions**
  1. AWSC (see above chart) including DRs and Past Delegates
  2. Others in attendance
7. **Request for Volunteer Spiritual Timekeeper** *for when time limits are needed*
8. **Breaks:** Our goal will be to stop for short breaks at 10AM, 11AM, 2PM, 3PM, and 4PM; the spiritual timekeeper's help is requested with this.

### **9:30 AM —**

1. **Quorum Check** - As of Fall 2023: A quorum shall be 50% + 1 of all Al-Anon groups in Alaska, as determined by the Group Records coordinator, or at least 10 GRs present, whichever number is lower.
2. **Approval of Spring 2024 minutes** -
3. **Request for new business** -

### **AREA COORDINATORS' REPORTS**

1. Outreach Coord.:
2. Literature Coord.:
3. Archive Coord.:
4. Group Records Coord.:
5. Teleconference Coord.:
6. Alateen Coordinator:
7. Alateen Process:
8. Website Coordinator:

### **TREASURER'S REPORT**

1. Treasurer's Report

### **DISTRICT REPORTS**

1. District 3
2. Other Districts

### **GR ATTENDANCE/GROUP REPORTS 1 minutes each**

1. GROUP NAME:
2. GROUP REP NAME (*and email if you have a new one*)
3. MEETING METHOD (*in-person, Zoom, hybrid, phone*)
4. MEETING SIZE (*small, medium, large*)
5. 7th TRADITION
6. WHAT IS ONE THING YOU LOVE ABOUT YOUR MEETING?

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If you are on Zoom, please type your report into the chat, if you can.

### **ELECTIONS/RE-ELECTIONS**

1. Secretary: See <https://al-anon.org/pdf/P2427.pdf> page 149 for info.
2. Outreach Coordinator: See <https://al-anon.org/pdf/G10.pdf> for info.
3. Archive Coordinator: See <https://al-anon.org/pdf/G30.pdf> for info.
4. Alateen Coordinator
5. Website Coordinator

### **BUDGET**

1. Annual Budget

### **NOON LUNCH BREAK** **Al-Anon Declaration**

### **OLD BUSINESS**

1. **Thought Force on Area Phone Line —**
2. From Spring 2024 minutes:  
*The Phone Line (Task Force) – Linette met with just one other person, and reports questions as follows:  
Who will coordinate phone numbers at Area level? Outreach coordinator.  
Who will answer the calls? Volunteers from across the area.  
How will we refer people to local districts? Volunteers could have a phone list with contacts from each district.  
What bandwidth is needed? Platform or Company?  
What needs to be purchased? Depends upon the option chosen. Nothing is needed, or only a cell phone. District 3 is getting a phone line for their outreach purposes. Area and District 3 could share this, per Colleen.  
District 2 has a phone, per Heather.  
How will it interface with district phone numbers? Depends upon the option chosen.  
Volunteers? None requested yet since premature.  
Can a number be blocked? Depends upon the option chosen.  
Carry out, select & implement. But only 2 people participated, so did not carry out, select or implement. And no outreach coordinator yet.*
3. **Area Service Position Descriptions.** Area task force to review & update Area policies and procedures in regards to Area officer and coordinator responsibilities, with input from current officers/coordinators to see what they do. Task Force: Mari, Terry, Susie, Carol (chair).
4. **PRAASA.** AA regional service conference, Al-Anon participated the last 30 years, Area is looking for coordinator, volunteers, to set up an Al-Anon portion of the meeting. (See letter). Motion to create committee to communicate and cooperate with PRAASA passed. Lois, Denise, Tiana (co-chair), Mari (co-chair). Alaska contact is Tandy.

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5. **Static Emails.** Static email addresses for service positions.
6. **Backup Access to Area Financial and Electronic Accounts.** Policy on backup access for important accounts and services.
7. **Native American Al-Anon Conference.** Native American Al-Anon Conference hosted by Oregon Area Al-Anon. Next conference will be in 2026. Possibility of supporting the NAAC Conference, possibly during Alaska Federation of Natives AFN Convention.
8. **Road Trip (Al-Anon WSO Trustees).** Al-Anon trustees come to your city and have their board meetings for a week, then they have a day where they talk to membership. The city has to have either a big infrastructure or very passionate volunteers. This may or may not be our Area.
9. **Communication among the groups and service arms in Alaska.** How can we bring us all together?

### **NEW BUSINESS**

1. **Area Literature at Assembly (Carol).** Groups would order CAL, through literature coordinator, at the assembly (or by a set date), and plan to receive it at the following assembly. This would be a way for groups to get literature that is cheaper and more efficient.
2. Review of Next Assembly Dates.
  - a. In Fall 2023, dates were decided as beginning on 3<sup>rd</sup> Fridays in May & September going forward. (May 16-17, 2025; September 19-20, 2025).
  - b. Who will host 2025 assemblies?

### **4:15 PM — REVIEW ANNOUNCEMENTS TO BE MADE AT MEETINGS**

### **4:30 PM — Adjourn & Close with Al-Anon Declaration**

*Let it begin with me — When anyone, anywhere reaches out for help, let the hand of Al-Anon and Alateen always be there and let it begin with me.*